



Mangotsfield Out of School Club Illness & Accident Policy

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Illness & Accident Policy - MOOSC07.03

Purpose

MOOSC endeavours to deal promptly and effectively with any illnesses or injuries that may occur while children are in its care.

This policy is written in accordance with the EYFS Welfare requirements: Safeguarding and Promoting Children's Welfare

The Club will respond promptly and appropriately to all illnesses identified or accidents that may occur.

Illnesses

The Club takes all practical steps to keep its staff and children safe from communicable diseases.

Parents/ carers must complete an online registration form when registering at the Club, which includes a medical section. The Club must have accurate and honest information about children's medical history, Educational Health Care Plans (EHCP's), Child Protection Registration, any allergies as well as any behavioural issues and/ or specific needs. This form also gives the Club express permission for emergency medical treatment in the event of a serious accident or illness.

The Club will record any illness, together with any treatment given, on an Incident/ Accident Record which the parent/ carer will be asked to sign when collecting the child.

The Club will not accept children into a session who are ill. If any child is ill when they first arrive at the Club, the parents/ carers will be immediately notified and asked to collect them. Any child that has been ill should not return to the Club until they have either fully recovered or until after the minimum exclusion period has expired as set out below.

If there is an outbreak of a notifiable disease at the Club, the Local Health Authority, Health Protection Unit, RIDDOR (if appropriate) and Ofsted will be informed.

Communicable Diseases & Conditions

If an infectious or communicable disease is identified in the Club, parents/ carers will be informed as soon as possible.

Head Lice

In the event of head lice being discovered at the Club, the child's parents/ carers will be discreetly informed on collection. Other parents will be warned to check their own children for head lice but care will be taken not to identify the child affected.

COVID-19

In the event of a suspected or confirmed case of COVID-19 at the Club, all parents/ carers of that bubble will be informed as soon as possible and collection requested immediately.

Please read our Pandemic Policy for more information.



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Food Poisoning

If there is an incident of food poisoning affecting two or more children within the Club, OFSTED will be informed.

Minimum Exclusion Periods for Infectious Conditions & Illnesses

Illness/ Condition	Exclusion Period
Chicken Pox	5 days from first appearance of rash
Cold Sores	None - avoid contact with sores
Conjunctivitis	24 hours or until discharge from eyes has stopped
COVID-19	Immediate self-isolation while awaiting test results 14 days isolation or until fully recovered following a positive test
Diphtheria*	Until certified well by a Doctor
Diarrhoea & Vomiting	48 hours after symptoms cleared
Ebola Virus	Until fully recovered and certified fit for circulation
Glandular Fever	Until fully recovered
Gastro-enteritis, E. Coli, Food Poisoning, Salmonella and Dysentery	Until certified well by a Doctor
Hand, Foot and Mouth Disease	While rash and ulcers are present
Hepatitis A	Until certified well by a Doctor
Hepatitis B* and C*	None
High Temperature	24 hours
HIV/ AIDS	None
Impetigo	Until the skin has healed
Influenza	Until fully recovered
Measles*	5 days from onset of rash
Meningitis*	Until fully recovered
Molluscum Contagiosum	None
Mumps*	5 days from onset of swollen glands
Pediculosis (lice)	Until treatment has been given
Pertussis* (whooping cough)	21 days from the onset or 5 days from



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	commencing antibiotic treatment
Poliomyelitis	Until certified well by a Doctor
Ringworm of Scalp	Until fully recovered
Ringworm of the Body	Until treatment has been given
Rubella* (german measles)	5 days from onset of rash
Scabies	Until treatment has been given
Scarlet Fever*	5 days from start of treatment
Slapped Cheek, Fifth Disease	None
Streptococcal Infection of the Throat	3 days from the start of treatment
Threadworms	None
Tonsillitis	None
Tuberculosis*	Until certified well by a Doctor
Typhoid*, Paratyphoid*	Until certified well by a Doctor
Warts (including Verrucas)	None - verruca sufferers should keep feet covered

*denotes a notifiable disease.

If in any doubt, please contact the local health services for further advice and information.

Accidents

The Club takes all practical steps to keep its staff and children safe from accidents.

The Club's registration form gives the Club express permission for emergency medical treatment in the event of a serious accident as well as the application of general first aid in cases of minor superficial wounds.

The Club will record any accident, together with any treatment given, on an Incident/ Accident Record which the parent/ carer will be asked to sign when collecting the child. If the accident occurs during a morning session, the parent/ carer will be called to make them aware and the Session Leader will make sure the record is signed at the next available opportunity.

First Aid

All staff hold current and up to date first aid qualifications. This means that all permanent staff are designated First Aiders within the Club and all have in date certificates for a 12 hour paediatric first aid course.

The location of the Club's first aid box and a list of all qualified first aiders are clearly displayed within the Club.



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There is a designated First Aider who regularly checks the contents of the first aid box, making sure that the contents are up to date, appropriate for children and comply with the Health and Safety (First Aid) Regulations 1981.

The Play Manager, and/ or delegated Session Leader, is responsible for making sure a first aid kit is taken on all outings and that at least one member of staff holds current adult and paediatric first aid certificates.

Minor Injury or Illness Procedure

In the event of a minor injury or illness, a First Aider in the session will decide upon the appropriate action or treatment to take.

If a child becomes ill during a session, the parent/ carer will be asked to collect the child as soon as possible. The child will be kept comfortable and will be closely supervised until they are collected.

If a child complains of illness which does not impair their overall wellbeing, the child will be monitored for the rest of the session and the parent/ carer will be notified when the child is collected.

If a child suffers a minor injury; first aid will be administered and the child will be monitored for the remainder of the session. If necessary, the parent/carer will be asked to collect the child as soon as possible. The child will be kept comfortable and will be closely supervised until they are collected.

Major Injury or Serious Illness Procedure

In the event that a child becomes seriously ill or suffers a major injury, a First Aider in the session will decide, along with advice from 111 where appropriate, whether the child needs to go straight to hospital or whether it is safe to wait for the parent/ carer to arrive.

If the child needs to go straight to hospital, the Club will call an ambulance and a member of staff will go to the hospital with the child.

The staff member will take a copy of the child's Medical Form with them and will consent to any necessary treatment on behalf of the parent/ carer as set out in the Club's registration form and agreed terms of attendance.

The Club will contact the child's parent/ carer with all urgency. If the parents/ carers are unavailable, the Club will notify the child's emergency contact(s) as detailed on the registration form.

After any major accident, the Play Manager will carry out an investigation, review the events leading up to the accident and consider whether any changes need to be made to the Club's policies or procedures.

The Club will notify Ofsted and Child Protection Agencies in the event of any serious accident or injury that may occur.



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Related Policies

1. Safeguarding
2. Administering Medicines
3. Pandemic

Useful Contact Information

NHS Direct (non-emergency) - 111
Ambulance Service (emergency) - 999
Ofsted - 0300 123 1231
RIDDOR Incident Contact Unit: 0845 300 9923