



## Mangotsfield Out of School Club Behaviour Management Policy

<b>Policy Author:</b>	MOOSC Management Team
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## Behaviour Management Policy - MOOSC06.03

### **Purpose**

MOOSC recognises the importance of using effective behaviour management strategies in promoting children's welfare and enjoyment.

Working in partnership with parents/ carers, we aim to manage behaviour using clear, consistent and positive approaches. The Club rules are clearly displayed at every session and are discussed regularly.

### **Expectations**

The Designated Person responsible for behaviour management at the Club is the Play Manager.

Whilst at the Club, we expect children to:

- behave in a socially acceptable manner;
- comply with Club rules; which have been created by the children attending the Club;
- respect one another and accept each others differences be that gender, race, age, ability or religion;
- develop their independence by maintaining self-discipline;
- choose and participant in a variety of activities;
- ask for help if it's needed; and
- enjoy their time at the Club.

### **Positive Behaviour**

Positive behaviour is encouraged at the Club by:

- staff acting as positive and appropriate role models;
- praising appropriate behaviour;
- awarding sticker rewards and/ or certificates for exceptional accomplishments;
- informing parents of individual achievements; and
- offering a variety of play-based opportunities to meet the needs of all the children.

The Club maintains a Blue Book for positive behaviour and the other for inappropriate or challenging behaviour. This book is used in instances of exceptional accomplishments and should a child be added to the Blue Book three times in a term; they will receive a £5 voucher.

### **Inappropriate Behaviour**

It is inevitable that as children develop and learn, there are times when they need support and guidance to understand that their behaviour is not acceptable. Staff will try to determine the cause or trigger of any inappropriate behaviour to prevent it from happening again.

Inappropriate behaviour will be dealt with at the Club by:

- addressing the issue in a calm, firm but positive manner;
- temporarily removing the child from the activity in the first instance;
- staff discussing why the behaviour is deemed inappropriate with the child;
- staff giving the child an opportunity to explain and offering to help to prevent a repeat occurrence;



## **Behaviour Management Policy - MOOSC06.03**

- helping to find a different activity should the behaviour be the result of boredom or frustration; and
- staff communicating with parents/ carers to discuss clear strategies should the inappropriate behaviour be persistent.

The Club maintains a Green Book for inappropriate or challenging behaviour. This book is used in instances of prolonged behavioural challenges and should a child be added to the Green Book three times in a term; it is escalated to the Club's Committee who will decide whether suspension or exclusion may be the most appropriate course of action. This is in accordance with our Suspensions and Exclusions Policy.

### **Physical Intervention**

Corporal or physical punishment or the threat of such will never be used at the Club.

However, reasonable intervention may be used to keep a child safe from harm; to themselves or others or to prevent damage to equipment or property. This would be considered as a last resort and will only be used should staff believe the action is necessary.

Should staff have to physically restrain a child, the Play Manager will be notified and a formal incident log will be completed. The incident will be discussed with the parent/ carer as soon as possible.

All serious incidents will be kept on the child's file and may be used to build a pattern of behaviour to support an underlying condition or cause. Where causes of incidents indicate possible abuse, the Club will action our Child Protection Procedures in accordance with our Safeguarding Policy.

Should staff feel the environment is unsafe for other children and themselves, the Play Manager will be informed and in extreme cases, the Police.

### **Related Policies**

1. Illness and Accident
2. Safeguarding
3. Suspension and Exclusion