



## Mangotsfield Out of School Club Pandemic Policy

<b>Policy Author:</b>	MOOSC Management Team
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## Pandemic Policy - MOOSC26.03

### **Purpose**

MOOSC recognises the importance of advanced planning in order to maintain the Club and the service it provides as well as to limit the spread of serious infectious diseases.

### **Symptoms & Identification**

Conditions such as Coronavirus (COVID-19), Swine Flu (H1N1), Influenza etc. are viral infections which are easily spread from person to person by close contact.

Symptoms may include but are not limited to:

- High temperature/ fever with or without chills;
- Sudden and/ or persistent cough;
- Headache;
- Fatigue;
- Limb and/ or joint pain or aching muscles;
- Sore throat and/ or runny nose with or without sneezing;
- Loss of appetite; and
- Vomiting or diarrhoea.

Any child who becomes ill or presents with any of the above symptoms while at the Club will be isolated from the other children immediately and the parent/ carer will be informed and be required to collect their child as soon as possible. One staff member will supervise the child and full PPE where appropriate will be worn.

The Club will remain open but parents/ carers, the School and staff will be informed; especially those in high-risk groups.

Any child or staff member who is experiencing symptoms should stay away from the Club in accordance with current Government guidelines.

### **Infection Control**

Viruses can present with or without symptoms (known as symptomatic or asymptomatic) and are easily spread. It is all of our responsibility to be mindful and aware of how to limit exposure for the safety of everyone around us.

Most commonly, viruses are spread by:

- large droplets when coughing, sneezing or even talking within a close distance (usually one metre or less);
- having direct physical contact with another person;
- touching common shared objects or surfaces, such as door handles and light switches; and
- not washing our hands often or thoroughly enough.

Viruses survive longer on hard surfaces than on soft or absorbent ones so good hand-washing and social distancing practices are actively encouraged at the Club.

The Club limits the risk of catching or spreading viruses by promoting and encouraging:

- regular hand-washing as well as the use of hand sanitiser;



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- minimal contact between our hands and our mouths/ noses;
- covering mouths/ noses when coughing and/ or sneezing and using a tissue where possible - catch it, bin it, kill it!
- social distancing;
- wearing face-masks if and when appropriate; and
- children and staff to remain home if they display symptoms and sending them home should symptoms present themselves while at the Club.

The Club adheres to all relevant infectious control procedures and has adequate supplies of cleaning materials and sanitiser to make sure all surfaces and toys are cleaned regularly and waste is disposed of promptly and hygienically.

Dependent on the virus risk level, the Club may implement “bubbles” to allow for easier track and tracing.

### **Club Closure**

There may be occasions when the Club will have to consider, or be directed by the Government, to temporarily close as the risk to run The Club safely may be too high and in the interest of safeguarding the children in our care.

In the event of any closure, the Club will notify parents/ carers as soon as possible. The Play Manager will also inform OFSTED and any other relevant professional bodies.

Should a closure occur due to a Government imposed directive, the Club may require a minimum fee contribution in order to ensure short to medium-term financial security to allow for a reopen at a later stage.

### **Advance Planning**

In preparation for dealing with a possible pandemic, the Club will make sure that all contact details for staff and children are up to date.

Where necessary, we will endeavour to build a bank of relief staff who are able to provide cover should staffing levels fall below the legal minimum requirement. Any such staff would be subject to the same security checks and references as all the Club’s staff.

The Club will regularly update its information regarding pandemic management and planning as well as infectious diseases through guidance issued by the Department of Health.

### **Related Policies**

1. Illness and Accident
2. Safeguarding